



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

HINDU GIRLS COLLEGE JAGADHRI

- Name of the Head of the institution **Ms Monika Khurana**
- Designation **Officiating Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01732242227**
- Mobile no **989605311**
- Registered e-mail **hgcjagadhri_girls@rediffmail.com**
- Alternate e-mail **iqachgc2019@gmail.com**
- Address **Hindu Girls College**
- City/Town **Jagadhri**
- State/UT **Haryana**
- Pin Code **135003**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Kurukshetra University**
- Name of the IQAC Coordinator **Ms Anupma Garg**
- Phone No. **01732242227**
- Alternate phone No. **01732248902**
- Mobile **9416965200**
- IQAC e-mail address **iqachgc2019@gmail.com**
- Alternate Email address **hgcjagadhri_girls@rediffmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://hgcjagadhri.com/agar.php>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.hgcjagadhri.com/academic.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.25	2003	08/01/2004	08/12/2009
Cycle 2	A	3.01	2013	21/02/2014	21/02/2019

6. Date of Establishment of IQAC

10/01/2010

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hindu Girls College Jagadhri	RUSA Grant received	State Govt	2022-23	15,21,887

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Orientation Programme for First year students 2. Constitution Day : 26 November 2022 • Jayanti Gourav Diwas: 15 November 2022 • Hindi Diwas: 14 September 2022 • International Women's Day : 08 March 2023 • National Unity day: 31 October 2022 • Independence day : 15 August 2022 • National Youth Day- Vivekanand Day: 12 January 2023 • Valentine's Day: 14 February 2023 • National Science Day: 28 February 2023 • World Water Day: 22 march 2023 • World Earth day 20 April 2023 • Martyrdom Day: 23 March 2023 • Holi : 04 March 2023 3. Organization of Whatsapp Groups, Webinars, Digital Academic Consent and Online Activities 4. Training of First Aid & Home Nursing Hb Test , Blood Donation Camp 5. Distribution of Scholarship

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
RUSA Phase II Extension Lecture/Invited Talk Computer Awareness Programme Hb Test Animation Course	Audio Visual Room Equipment Organised by respective departments Training Programme for Faculty, staff and students Blood Donation Camp ----- students enhanced the skill in Animation field

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	HINDU GIRLS COLLEGE JAGADHRI
• Name of the Head of the institution	Ms Monika Khurana
• Designation	Officiating Principal
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• Location	Urban
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• Alternate phone No.	01732248902				
• Mobile	9416965200				
• IQAC e-mail address	iqachgc2019@gmail.com				
• Alternate Email address	hgcjagadhri_girls@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://hgcjagadhri.com/aqar.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hgcjagadhri.com/academic.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.25	2003	08/01/2004	08/12/2009
Cycle 2	A	3.01	2013	21/02/2014	21/02/2019
6.Date of Establishment of IQAC			10/01/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Hindu Girls College Jagadhri	RUSA Grant received	State Govt	2022-23	15,21,887	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Orientation Programme for First year students 2. Constitution Day : 26 November 2022 • Jayanti Gourav Diwas: 15 November 2022 • Hindi Diwas: 14 September 2022 • International Women's Day : 08 March 2023 • National Unity day: 31 October 2022 • Independence day : 15 August 2022 • National Youth Day- Vivekanand Day: 12 January 2023 • Valentine's Day: 14 February 2023 • National Science Day: 28 February 2023 • World Water Day: 22 march 2023 • World Earth day 20 April 2023 • Martyrdom Day: 23 March 2023 • Holi : 04 March 2023 3. Organization of Whatsapp Groups, Webinars, Digital Academic Consent and Online Activities 4. Training of First Aid & Home Nursing Hb Test , Blood Donation Camp 5. Distribution of Scholarship</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
<p>RUSA Phase II Extension Lecture/Invited Talk Computer Awareness Programme Hb Test Animation Course</p>	<p>Audio Visual Room Equipment Organised by respective departments Training Programme for Faculty, staff and students Blood Donation Camp ----- students enhanced the skill in Animation field</p>
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	02/01/2023
15. Multidisciplinary / interdisciplinary	
<p>Our college is a Multidisciplinary premier girls college. The college offers undergraduate and postgraduate degree courses: Bachelor of Arts, Bachelor of Commerce; Bachelor of Science : Medical/Non Medical, Computer Science, Bachelor of Home Science, Master of Arts : Sociology, English, PGDCA. Over the years a number of our students have been placed in University Merit List. Moreover, the pass percentage is much higher than the University pass percentage. The college has a reputation of excellent academic environment. All faculty members help the students in every possible way in their studies.</p>	
16. Academic bank of credits (ABC):	
NA	
17. Skill development:	
<p>College takes initiative for skill development of the students. For this purpose a MoU is signed with employability School ,(Jamna Skill Industries) for our students to enhance the skill in the fields of Animation. Four Month Training course was provided to the students. 30 students completed their course. Out of which 15 students placed in the field of animation and other students are ready to make their career.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
University Perview	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
<p>The Institution focus on the outcome based education .For this purpose subject based workshop, guest lectures and extra classes are taken by teachers of the institution so that students get good marks and best outcome can be achieved.</p>	

20.Distance education/online education:

Online education is provided to the students time to time during holidays

Extended Profile**1.Programme**

1.1

8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

700

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

84

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

185

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1

33

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	29
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	23
Total number of Classrooms and Seminar halls	
4.2	41,56,780/-
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	108
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Action Plan Time Table Committee, Committees of staff councils, plans and regulates the implementation process. The teacher incharges of all departments finalize the workload of Page 10/62 10-01-2023 10:37:22 Annual Quality Assurance Report of HINDU GIRLS COLLEGE faculty as per the prescribed curriculum. Everything regarding syllabus is finalized before the commencement of the semester. Vocational courses, skill development courses are offered to the students such as Web designing, Cosmetology, Yoga & Naturopathy. Students are given counseling considering their taste, their socio-economic background etc. Timetable committee prepare time table and implement. Keeping in view our rural students of the college. All the learning activities are implemented keeping in view the objectives and socio economic scenario of our culture and society. Value Addition 1. Each and

every department schedules Seminar, Workshop, Declamation Contest, Essay writing in the beginning of semester. 2. According to the requirement of department interaction with industry is done. 3. Seminars, Guest lectures by eminent Speakers. Training programmes are arranged. Continuous Evaluation 1. Continuous evaluation is done by relevant committee and documentation is done. 2. For Internal Assessment criterion by the Kurukshetra University Kurukshetra is followed strictly and students are assessed accordingly. 3. For practical papers students are evaluated on basis of their performance and understanding. Infrastructure sports Departments are well equipped such as Computer Department Monitoring Advisory Committee and Madam Principal take feedback regarding implementation of theory and practical aspects of curriculum Regular feedback is taken from students by Administration and faculty incharges. The following documents are available.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Evaluation Academic Calendar is framed according to the session. Odd and even semester as well as month wise. Continuous Internal Evaluation is done. Faculty and departmental meetings are arranged by the Madam Principal for this purpose from time to time. Mentor group meetings are done (arranged) with the students for continuous evaluation and PTM are also arranged for their feedback and evaluation. During Covid-19 period whatsapp groups were formed for this particular purpose. In addition to that continuous internal evaluation is done with due weightage. PPT presentation, syllabus based Quiz, tests, written assignments for coverage of theory components. Tests are conducted throughout the semester, conditional tests are arranged for the criterion of internal assessment. Questions of last 4-5 years are discussed and given for practice. Assessment is compiled, displayed and submitted as per the schedule. Exams are organized as per instructions and guidelines of Kurukshetra University Kurukshetra.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

88

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

College has several Cells/Clubs/regular courses which integrate cross-cutting issues as part of their curriculum. This make students conversant with socio-culture issues and encourage them for possible solutions for building a better society and environment. Women day is celebrated every year under the theme "Meri Beti Mera Abhiman. Scholarship to poor and needy girl students and Beti Bachao Beti Padhao Abhiyan. Environment club has been formed, During club meetings and through extension lectures students are informed to spread awareness regarding pure water, food and air, Swacch Bharat Abhiyan, tree adoption, basic food handling, recycling of Polythene. Connect students to environment and encourage them to innovate ways for its conservation. Human Values is a part of our culture. All students are treated equal whether belong to any cast creed or religion. Some values are inculcated among the students by collection and distribution of stationary, books, orphanage and old age home visits, health awareness seminar on menstrual hygiene, health checkup camps,

blood donation camps etc activities brings the message of peace and co-operation. Professional Ethics :Entrepreneurship Club, Business Ethics curriculum, Corporate Governance, Road Safety Clubetc. inculcate ethical values, Leadership qualities

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
700	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

241

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We know that each and every student has different abilities and capabilities. They come from different socio-economic background and their requirements are different. They should be motivated differently. Advanced learners are treated separately. They are given additional information on online programmes. They are given counseling how to grow more and more. They are motivated to solve more challenging problems in the practical classes. Slow learners are treated separately. Advanced learners are attached with a group of slow learners. Students are always comfortable in peer group. Potential of slow learners are considered differently. They are told about the training they can do. Remedial classes are arranged for the slow learners by the teachers in free periods.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
700	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College always encourages student-centric learning through various methods such as brain storming group discussions quiz Page 17/62 10-01-2023 10:37:22 Annual Quality Assurance Report of HINDU GIRLS COLLEGE competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussion, projects, field visits, educational tours, seminars. Extensions lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. The objective of student- centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the field /natural conditions. The college has framed many committees and clubs including the cultural committee, sports Committee, Career counselling cell and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information technology these days is important and effective tool in making teaching process easy and effective. It compliments and enhances the knowledge of teacher as well as students. The ICT not only support in the classroom but in administration also. The college campus has been W-Fi enabled for many years. The college has Audio Visual rooms/Smart classrooms and seminar rooms with the latest facilities. Rooms are extensively used for conducting conferences, Workshops, Seminars, Technical talks, Extensive lectures. Faculty members demonstrate Visual experiments to the

students in the form of animations and videos. This way internet connecting allows the faculty to bring the real world a fit closer to the classrooms in an effective manner. ICT based learning activities also revolve around classroom teaching in various forms such as assignments, class tests project report and presentations conducted by faculty and then submitted by students. Faculty members also use projectors for presentation and simulations for better context delivery. There are many ways in teaching-learning. ICT resources have been displayed and made accessible for use by Faculty and students to make them independent learners. Students are also encouraged to use computers, projectors for in class presentations. ICT has thus helped for an efficient and better understanding of subject areas of respective discipline. Some students and faculty also utilize.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

1:35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

34

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are informed about the evaluation process during the Orientation programme for the First year students. They are also made aware of the evaluation process by faculty as they join the college. Students of second & third year are also made aware of evaluation at the beginning of every semester. Internal assessment is based on rules & regulations laid by KUK. Internal assessment is 20% of total marks. The distribution of 20% marks to various components is explained to the students by faculty. Dates for the conditional tests are announced well on time. A plan on the frequency of assignments & test is communicated to the students and adhered to. Feedback on assignments & tests are discussed to help them identify their shortcomings. The final Internal Assessment (IA) sheets are shared with the students. The IA marks are moderated & monitored at two levels. Head of the departments ensure that there is no discrepancy or bias. At the institute level, it is ensured that each student has signed her marks. Students are made aware time to time about attendance by faculty. Students who participate in extra-curricular activities are given extra chance if they are not able to appear for class test on scheduled date. They are also given relaxation in deadlines for submitting assignments. In practical classes, performance of the students is assessed by their regularly performance, Viva etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows a mechanism to deal with examination related grievances in a time bound manner. The internal exams are conducted by the college in the form of class tests, assignments and paper presentations. The internal assessment marks scored by the students are shared with them by individual faculty members teaching that particular subject. Any grievance is first sorted by the concerned faculty. In case a discrepancy still persists, it is then sorted out at college level by the moderation committee of the college. A monitoring committee constituted as prescribed by the college scrutinizes the marks before they are uploaded on the portal assigned for this purpose at the end of every semester.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the prescribed curriculum by the Kurukshetra University, Kurukshetra. Every teacher plans weekly, fortnightly according to their requirement of length of syllabus. Finished before time according to schedule of exams prescribed by the university. Orientation programme is arranged for first year students. They are advised to visit the college and department places such as AV rooms, Library, Canteen etc to make them familiar with the infrastructure and facilities. Alumnis' are also invited to apprise them. Highly placed alumnis are displayed on website, wall of frame in administrative block. Regular feedback is taken from alumni

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Results of the students are an indicator of the academic achievements of the programmes offered. Well placed alumni indicated that the programmes taught are relevant. Knowledge gained is qualified by means of academic grades and scores. Continuous evaluation is on immediate feedback of teaching learning process. Gap is covered by repeating or devoting more time to topics or concepts that are not grasped by the students. Page 22/62 10-01-2023 10:37:22 Annual Quality Assurance Report of HINDU GIRLS COLLEGE The college has a systematic process of collecting and evaluating data on programme and course outcomes for which the assessment included the following ; Assessment for the course level is done via continuous assessment having a

particular weightage depending upon course objectives, learning outcomes. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding course outcomes. Besides weightage for the end semester examination (written exam/Lab exam) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

109

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.hgcjagadhri.com/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute recruits meritorious dynamic and enterprising young faculty through a formal University/Government process involving studious scrutiny of applications, rigorous interview by selection panel. The annual performance appraisal system encourages faculty to enhance their teaching research and administrative skills. Faculty are encouraged to undergo professional development programmes and participation in conference/seminars/workshop. Faculty and staff are encouraged to enhance their academic qualifications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Now a days Community Linkage is on top priority. We come closer to students as well as their parents and consequently with the community. There should be a dynamic linkage between the

institution and the neighbouring community. The teachers are update with the latest development in the field of education and it is their prime duty to disseminate this knowledge with their community. Our college regularly organizes activities with their neighbouring schools. The purpose is to bridge the gap between school and higher education. Faculty members regular visit neighboring schools and conduct meaningful activities. Door to door campaigning is also performed parents. Also organized different functions in schools. Parents are also invited to share their problems. And we tried our level best to remove all the problems raised by the parents. Our college regularly organize Parent Teacher Association (PTA) and Alumni Meet in order to regularly upgrade the relatives between Teacher and taught through parents. Its a great initiative by the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Hindu Girls College is spread over 4.34 acres with a modern construction and infrastructure. It is situated in Jagadhri near bus stand. It is well connected via public transport like Haryana Roadways Buses, e-rickshaws, autos etc. It is an important institute of Higher Education for women students in Haryana. The college has two main blocks namely the administrative block & the academic block. The administrative block has clerical office & Principal office. The academic block houses different departments namely Arts Block, Commerce block; Audio-Visual (equipped with latest technology) Laboratories & other facilities. College has Seminar Room, Auditorium, SC/BC Lab, Yoga & Naturopathy Lab., Page 29/62 10-01-2023 10:37:22 Annual Quality Assurance Report of HINDU GIRLS COLLEGE Sports Rooms, Play ground that includes Basket Ball Court also. There are 22 classrooms which are equipped with appropriate comfortable furniture, good ventilation & adequate light. Smart class rooms are equipped with LCD Projectors so that teaching learning process can be enhanced. CCTV cameras have been installed at strategic locations in the college campus for round the clocksurveillance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage students towards socio-cultural activities, the college has various clubs/cells consisting of students groups. Each club/cell has its own faculty incharge for smooth and successful conduction of events throughout the year. Professional trainees are also invited to polish the still of students whenever needed.

- Auditorium: The College has a multi-purpose auditorium with a seating capacity of about 500 students. It is used for conducting college functions such as Talent Show, Convocation, International Women's Day celebration & other Socio-Cultural functions
- Seminar Hall: Seminar Hall is fully air-conditioned with a seating capacity of about 100 audiences. It is equipped with projector, sound arrangement etc. for conducting various Seminars, Conferences, Workshops & students co-curricular activities.
- Common Room: college has well-established common room with all the facilities for the students. Students can make optimum use of their free time.
- Students practice area for Music, Dance etc.
- Sports room /Play ground
- SC/BC Lab is equipped with 03 computers & 08 Laptops.
- The large playground provides adequate spare for sports & other activities like Yoga, Gymnastic, basketball etc. Students participate in various competitions at various levels like College, State, Inter-University. Participating students are provided with T-shirts, lowers & track suits.
- Laboratories: The academic programmes of the college are greatly enriched by hands on practical conducted in well equipped labs spread across various departments.

Library: The College has well equipped library with ICT enabled facilities. It has comfortable reading room, books for all programmes along with literature, encyclopedias, dictionaries,

handbooks, magazines

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

54

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4156780/-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially computerized and running the software for

keeping of records of books .

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

25910/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 108 workig Computes, 05 Computer Labs, 2 Internet connection with the band width of 100MBPS/GBPS, 2 Browsing centers. There are 03smart classrooms with Wi-Fi facility, 2 smartboard with Internet, CPU are installed for teaching-learning purpose. The institute has significant ICT facilities on campus with Wi-Fi internet facility of 15 MPPS/GBPS for staff & students. Total no. of servers working in the college premises :108

1 no. of Laptops available in the college :15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

108

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4156780/-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures regular maintenance upkeep & up gradation of the infrastructure facilities with the help of various committees .Throughout the year the college strives to maintain the college facilities & make optimum use of all the facilities. Few procedures followed by the college are:The Bursar cross checks the Page 34/62 10-01-2023 10:37:23 Annual Quality Assurance Report of HINDU GIRLS COLLEGE requirement & subsequent purchase.Maintaining a main stock register & respective departmental stock registers. The stock checking committee audits the Laboratories, Library & office annually The obsolete & outdated material is auctioned off to dispose the scrap with the established procedures.Optimal utilization of space & time is taken care by the time table committee. Annual activity calendar is made in the staff council meeting, to maintain a balance academic, co-curricular activities.Library committee plays an important role in the purchase of library study material to inculcate the enriching habit & reading books in a technologically enabled & intellectual atmosphere.Seminar Hall/Auditorium are used for departmental activities.Regular cleaning of water tanks & service of water coolers and Aqua guards.Upkeep of the gardens & potted plants. Extensive cleanliness drive of the campus. Laboratories & Classrooms, gardens, premises are cleaned regularly. , supervises the cleanliness & hygiene of the room.Annual stock verification of all the departments.Students,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

332

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

77

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
157	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
157	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council is established in the college. Time to time intercation with the student council is done by Madam Prinicipal to engage the students in various co-curricular , administrative and

extracurricular activities. Students participate in every event with full enthausiasam .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Contribution : Rs. 28,600/-

Ms Parul Gupta Rs. 15,500/

Ms Ritu Bansal Rs. 1900/-

Ms Varsha Rs. 10000/-

Ms Vidhi Bansal Rs. 1200/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of our institution are to fulfill the academic needs of those aspiring scholars who reside in Jagadhri and nearby rural areas. Hindu Girls College, Jagadhri, pledges to provide modern education without compromising ancient cultures and human values. Our institute follows the principle of good governance, The Governing Body, Staff Council, and various stakeholders have persistently worked together to accomplish the institution's overall development. Our generous and efficient Governing Body comprising of teaching and non-teaching staff, follows best governance and management practices. . The regular meetings play a vital role in the smooth functioning of the college administration and help to achieve the college's long-term vision. In addition, our IQAC team play a crucial role in ensuring that quality of education is imparted to the students. The vision of the college is to work in the direction to become one of the leading institute. The college aims to impart the right blend of knowledge and skills to educate the young generation, To ensure high quality of research, regular research activities like Fieldwork, Workshops, Seminars, Conferences and Projects are organised by the college departments. In addition, students get good exposure to cultural, environmental and social causes via Intra and inter-college programs frequently organised by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in practicing decentralization and participation of all stakeholders -students, faculty and non teaching staff in management. It has various statutory for development of policies, guideline, their implementation and continuous improvement. The college has a Governing Body which constitutes of Principal, few Faculty and Non-teaching staff as its members apart from the University and Government representatives. All major matters regarding academics, finances and administration of the college are discussed and collectively decided by the Governing Body. The management authorities regularly undertake the review of working of the college in its Executive Council meeting and working committee meeting. The concentration is given on the regular lecture conducted by the staff, timely completion of the syllabus guidance for better performance in the examination and providing best possible teaching learning environment. Further various committees are identified for specific purpose. Each of the committee has clear guidelines and task identified via the Internal quality Assurance Committee (IQAC). The committees' members are identified in the staff council. Someof the major committees are . Admission Committee . Cultural Committee . Time Table Committee . Practorial BoardExamination Committee . Grievance Committee . Research and Faculty Development . Women Development Cell . Placement Cell . Alumni Cell The organization follow the Principal's decision of work and the decentralization of work. The college administration follows the Principal of the participative and consultative management. Thus the college runs on the basis of the rules and regulation laid down by concerned authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a perspective plan. The aspects considered for inclusion as:

- Quality Enhancement and improved teaching Learning environment.
- The teachers to be more of facilitates and mentor than just a full time tutor.
- To aware the students about their health and hygiene lectures on Nutritional status in adolescent girls are delivered.
- Students are made aware about their careers for their higher education by career guidance cell of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has effective and efficient management system, clearly defined policies and transparent mechanism in place. The Governing Body, IQAC staff council and students' council together work efficient to maintain Vikrant campus. The Principal is the Chief Executive an academic officer of the college. She holds the key to the Administration, Organization of teaching and extra-curricular activities in the college. The Role of the IQAC is to streamline, enhance and give direction to quality initiatives and maintain proper records. All members of IQAC provide prospective and strategic planning. The staff council is an advisory body to help the Principal in academic matter and in the maintenance of discipline. Some of the general administrative work by the college may be distributed by the Principal among the member of council or other staff. All the decisions are subject to the provisions of the act, status and ordinance of the KUK. There is a strong grievance redressal system in place. Committees like SC/BC cell, Grievance Redressal Committee, Internal complaint committee, anti-Ragging committee are constituted for specific issues, Individual grievances are also addressed by these committees. The college Principal and the chairperson of the governing Body of the college are accessible to all the stakeholder.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching • GSLI for all Permanent Faculty, Holiday Home by Kurukshetra University • Refundable/Non-refundable from GDF, Service in Cosmetology Lab at discounted price. Non-teaching • GSLI for all permanent Faculty, Loan from GDF, Advance against salary for contractual staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for both teaching and non-teaching staff is done as per norms set up by the competent authorities under the rules of Kurukshetra University, Kurukshetra. In the case of teaching staff, the norms set up by the University Grant Commission and adopted by the University of Kurukshetra. The teaching staff fills an annual self appraisal report which contains general information, programme taught. Lab and other teaching activities, involvement in student and research related activities, Publication of paper, undertaking projects, Development of e-context, Research Guidance, Special Lectures etc. It is incumbent upon the teaching staff to fill the Annual performance Report and Proforma for Performance based Appraisal system for promotion and career advancement. In case of Non-teaching staff the norms adopted by DGHE and KUK. An annual performance appraisal proforma is provided to staff and reporting officer fill points on the basis of assessment of work output, assessment of personal attributes and assessment of functional competency. General remarks about health, integrity, overall quality, including area of strengths and, extra ordinary achievements significant failure are also given. Based on above report, reviewing officer gives his observation. Points given in report are graded as outstanding, very good, Good etc. and used for career progression schemes including by departmental Promotion committee. On the basis of Recommendation, Non-teaching staff is given promotion/career advancement as per prevalent recruitment rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit by C.A

External Audit by University official yearly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1057300

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In Session 2022-23 funds are mobilized in form of Fees & Rent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

All the faculty members are encouraged to participate in refresher courses, workshops and seminars. Poor and needy students are provided with financial aid out to the college local fund and donations collected from stake holders, alumni, college staff and retirees. The college also provided platform for the students to participate in intra college and inter college level debates and various competitions. Several skill enhancement ability courses e.g Web-designing, Cosmetology are run and students are free to choose anyone as per their will. Regular meetings of IQAC taken are conducted and suggestions are taken from members of IQAC for improvement and better implementation of curriculum

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Virtual Workshop on PFMS portal-Google Meet on 14 September 2022.

training session for Child Beneficiaries of RUSA for making payment through PPA/EPA on 11 October 2023

PFMS training session on 17 October 2022

PFMS EPA Workshop on 28 Nov. 2022 in the Conference Hall, Shiksha Sadan, DHE Sector-5 Panchkula

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security : Special measures have been taken to ensure safety of girl students. The entire campus is under CCTV surveillance. Security guards have been appointed at the main entrance of college. No student can leave the college before specific timing without the permission of concerned incharge. It is mandatory for all the students to wear ID Cards. There is zero tolerance policy for ragging in the campus. **Counseling:** Mentor groups have been set up for every class. Monthly meetings are conducted by mentor group incharges to address the personal and college related issues. Details of all the students are maintained in the register of concerned mentor group incharge. **Common Rooms:**

Our college has recognized the need for this personal space for girls and common room facility has been provided. Common room facility has newspaper, magazines for developing the reading habit in students. The space has been designed in a such way so that students can relax, socialize and can have discussions with each other.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste and Semi-Solid waste generated in the college campus is properly segregated in different colored dustbins and then given to municipality vehicle. Paper waste generated by office is utilized by the students of Home Science department for their art craft work. Old newspapers, out of syllabus books are sold out by calling in quotations from different vendors. Every year during stock checking of different departments list of non repairable/discarded as per rules and regulations. Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management.

In this two types of dustbin are arranged in college campus which are used for dry & wet waste material. these dustbins are placed in college campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,	

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Multiple programmes organized by college which focus to bring Page 55/62 10-01-2023 10:37:23 Annual Quality Assurance Report of HINDU GIRLS COLLEGE socio-economic and cultural variety to the fore front. College organized Talent show in the month of December which students show cased the culture of different neighbor states through their singing and dancing performances. To bring all the staff and students belonging to different cultures and religion under one platform. College organizes annual Bhandara/Langar /Hawan function every year. No particular dress code has been fixed in college. Students are free to dress themselves according to their ethnic taste. S.No. Name of the event Date No. of Participants
1. Talent Show 20 September 2022 270...

2. Hawan function 09 September 2022 All students and staff members

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college lays significant stress on responsibilities duties & rights as mentioned in the constitution .

1. To make students motivated on Blood donation YRC, NSS, NCC, RRC, organised National Level Poster competition on Blood donation held on 13 February 2023. Awareness lecture & Haemoglobin Testing was organised before the Blood donation camp. 55 unites blood collected.

2. For the awareness of students regarding Swacchh Bharat Mission, NSS Cell organised one day camp. Under this students took pledge "Clean India, Green India". Students made posters and have rally also. Cleanliness drive was organised in college campus. Students made beautiful & useful things from plastic on them "reuse & Repurpose plastic."

3. Legal Literacy Cell has been set up in the college to make

students aware about their rights as citizens. Extension lecture was organised by Advocate Amita on the topic "Anti Ragging & Child Marriage." on 13 February 2023. National Declamation contest was also held on 24/04/2023 by legal Literacy Cell.

4. To make students aware about the rules and regulations related to road safety, college has set up a road safety club. In this club students are educated about road safety practices and rules and regulations which help them to become responsible road user. Under this poster /slogan writing competitions were organised.

5. RRC unit organised State Level competition for Awareness of HIV./AIDS on 01 March 2023 .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates the National And International days during the year to enhance the knowledge of students so that they must aware about important days, their history and message for the society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice : Upliftment and Education of Rural Area Girl Students
The Practice: Women empowerment unit has been set up in the college which takes care of the scholarship distribution which is done on the criteria of need based and merit.
Evidence of Success: Due to the strong support system provided by college staff girls are motivated to pursue for higher education. Problems encountered : There is a need to increase the financial support and existing infra-structure.
Title of the Practice: Celebration of Youth Day/Swami Vivekanand day,
Objectives of the Practice : To remember the teachings of Swami Vivekananda day, each year we celebrate this on 12 January. By dedicating the services to our

less fortunate people and saw a seed of humanity in our students. The Context: Entire college participates in the noble cause under the aegis of Dept. of English. The Practice: Online celebrations were organized for students due to pandemic situation through Google Meet. Power Point Presentation on Swami Ji, his teachings. Principal Madam's address and message on relevance of Swami Ji's teaching. Voluntary donations were collected by CR's of various classes, faculty and staff for the NGO Aarohan Welfare Association. Evidence of Success: It helps students to understand the real principles and values of life, which they can inculcate in their day to day life for becoming better human beings. Problems Encountered :Resources are required for providing services to mankind.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has played a pivotal role in providing educational opportunities to the rural areas surrounding it. The college has completed 63 years of its existence by promoting excellence in the field of girl education. The college was established with the Page 60/62 10-01-2023 10:37:23 Annual Quality Assurance Report of HINDU GIRLS COLLEGE vision and mission to cater to the academic needs of Jagadhri and its nearby rural areas. Our college has been a light house of learning and knowledge to the young girls students. The main emphasis of our college is on the all round personality development of our girls' students. Our college is well known for its academics, sports and other extra-curricular activities. The performance of our students has been very exceptionally well in examination in spite of the fact that majority of them belong to rural background. Extension lectures, Seminars, Workshops, Trainings, Interdepartmental and inter-class activities are regularly organized by the college for the pursuit of quality assurance. The well placed alumni are testimonial to our efforts. Our college is committed to bring an excellent infrastructure social and technical skills to our students for their holistic development. Giving quality education to all the students is our

priority and we have been continuously trying to empower our girlsstudents which is the need of current hour.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC has planned institutional calender 2022-23 which includes all major activities to be organised by college and respective departments/cells/clubs. some of the main activites are 1. Celebration of National/International days and festivals.

2. Organising cells/club activities/Metor group meeting/parent teacher meet/Alumni meet

3. Celebration of teacher's day, Vivekanand day, International Women day, National Science day etc.

4. College functions which include Inaugural Hawan ,Talent show, Annual blood donation camp, sports day and farewell etc.

5. Extension lectures /different activities in respective departments and participation in Inter college or State level competitions .

6. Field trips, excursion educational trips for students.

7. NSS/NCC/red Cross camps as per DGHE University instructions.