YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   HINDU GIRLS COLLEGE JAGADHRI

- Name of the Head of the institution   Dr Ujjwal Sharma

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   01732248902

- Mobile no   989605311

- Registered e-mail   hgcjagadhri_girls@rediffmail.com

- Alternate e-mail   iqachgc2019@gmail.com

- Address   Hindu Girls College

- City/Town   Jagadhri

- State/UT   Haryana

- Pin Code   135003

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Women

- Location   Urban

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **Kurukshetra University**

- Name of the IQAC Coordinator **Ms Monika Khurana**

- Phone No. **01732242227**

- Alternate phone No. **01732248902**

- Mobile **9017264777**

- IQAC e-mail address **iqachgc2019@gmail.com**

- Alternate Email address **hgcjagadhri_girls@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://hgcjagadhri.com/aqar.php

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.hgcjagadhri.com/academic.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73.25**	**2003**	**08/01/2004**	**08/12/2009**
Cycle 2	**A**	**3.01**	**2013**	**21/02/2014**	**21/02/2019**

6.Date of Establishment of IQAC **10/01/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hindu Girls College Jagadhri	**Salaries**	**Govt. of Haryana**	**2022 365**	**5,01,00,000/-**
Hindu Girls College Jagadhri	**Pension Bills**	**Govt. of Haryana**	**2020 365**	**1,93,03,490/-**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year   `1`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- **Orientation Programme for First year students**

- **Celebration of days e.g. Independence day, Vivekananda Day, Republic Day, International Environment Day, Christmas Day.**

- **Organization of WhatsApp Groups, Webinars, Digital Academic Consent and Online activities.**

- **Vaccination Camp, training of First Aid & Home Nursing**

- **Distribution of Scholarship**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
RUSA Phase II	Audio Visual Room Equipment
Extension Lecture/Invited Talk	Organized by respective departments
Computer Awareness Programme	Training Programme for Faculty, staff and students
Covid-19 Vaccination	Awareness campaign, sanitization
Animation Course	22 Students enhanced the skill in animation field

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	HINDU GIRLS COLLEGE JAGADHRI
• Name of the Head of the institution	Dr Ujjwal Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01732248902
• Mobile no	989605311
• Registered e-mail	hgcjagadhri_girls@rediffmail.com
• Alternate e-mail	iqachgc2019@gmail.com
• Address	Hindu Girls College
• City/Town	Jagadhri
• State/UT	Haryana
• Pin Code	135003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Kurukshetra University
• Name of the IQAC Coordinator	Ms Monika Khurana
• Phone No.	01732242227

• Alternate phone No.	01732248902
• Mobile	9017264777
• IQAC e-mail address	iqachgc2019@gmail.com
• Alternate Email address	hgcjagadhri_girls@rediffmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)	https://hgcjagadhri.com/aqar.php
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hgcjagadhri.com/academic.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.25	2003	08/01/2004	08/12/2009
Cycle 2	A	3.01	2013	21/02/2014	21/02/2019

6.Date of Establishment of IQAC	10/01/2010

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hindu Girls College Jagadhri	Salaries	Govt. of Haryana	2022 365	5,01,00,000/-
Hindu Girls College Jagadhri	Pension Bills	Govt. of Haryana	2020 365	1,93,03,490/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Orientation Programme for First year students

• Celebration of days e.g. Independence day, Vivekananda Day, Republic Day, International Environment Day, Christmas Day.

• Organization of WhatsApp Groups, Webinars, Digital Academic Consent and Online activities.

• Vaccination Camp, training of First Aid & Home Nursing

• Distribution of Scholarship

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
RUSA Phase II	Audio Visual Room Equipment
Extension Lecture/Invited Talk	Organized by respective departments
Computer Awareness Programme	Training Programme for Faculty, staff and students
Covid-19 Vaccination	Awareness campaign, sanitization
Animation Course	22 Students enhanced the skill in animation field

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	22/03/2022

15.Multidisciplinary / interdisciplinary

Our college is a Multidiscipinary premier girls college. The college offers undergraduate and postgrduate degree courses: Bachelor of Arts, Bachelor of Commerce; Bachelor of Science : Medical/Non Medical, Computer Science, Bachelor of Home Science, Master of Arts : Socilogy, English, PGDCA. Over the years a number of our students have been placed in University Merit List. Moreover, the pass percentage is much higher tahn the University pass percentage. The college has a reputation of excellant academic environment. All faculty members help the students in evry possible way in their studies.

16.Academic bank of credits (ABC):

NA

17.Skill development:

College takes intitave for skill development of the students. For this purpose a MoU is signed with empolybility School ,(Jamna Skill Industries) for our students to enhance the skill in the fiels of Animation. Four Month Training course was provided to the students. 22 students completed their course course. Our of which 6 students placed in the field of animation and other students are ready to make their career.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. University Perview

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Instituition focus on the outcome based education .For this purpose Extra online classes during covid are taken by teachers of the instituion so that students get good marks and best outcome can be achieved.

20.Distance education/online education:

Online education is provided during the covid period in the session.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	8

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	595

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	84

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	159

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**33**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**29**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1	**23**
Total number of Classrooms and Seminar halls	

4.2	**7,86,35,429/-**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**108**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Action Plan

- **Time Table Committee, Committees of staff councils, plans and regulates the implementation process. The teacher incharges of all departments finalize the workload of**

faculty as per the prescribed curriculum. Everything regarding syllabus is finalized before the commencement of the semester.

- Vocational courses, skill development courses are offered to the students such as Web designing, Cosmetology, Yoga & Naturopathy. Students are given counseling considering their taste, their socio-economic background etc.
- Timetable committee prepare time table and implement. Keeping in view our rural students of the college.
- All the learning activities are implemented keeping in view the objectives and socio economic scenario of our culture and society.

Value Addition

1. Each and every department schedules Seminar, Workshop, Declamation Contest, Essay writing in the beginning of semester.
2. According to the requirement of department interaction with industry is done.
3. Seminars, Guest lectures by eminent Speakers. Training programmes are arranged.

Continuous Evaluation

1. Continuous evaluation is done by relevant committee and documentation is done.
2. For Internal Assessment criterion by the Kurukshetra University Kurukshetra is followed strictly and students are assessed accordingly.
3. For practical papers students are evaluated on basis of their performance and understanding.

Infrastructure sports

Departments are well equipped such as Computer Department

Monitoring

- Advisory Committee and Madam Principal take feedback regarding implementation of theory and practical aspects of curriculum
- Regular feedback is taken from students by Administration and faculty incharges. The following documents are available.

1. **Short Attendance**
2. **Assessment criterion**
3. **Attendance shortage letters**
4. **Minute Book**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Evaluation

Academic Calendar is framed according to the session. Odd and even semester as well as month wise. Continuous Internal Evaluation is done. Faculty and departmental meetings are arranged by the Madam Principal for this purpose from time to time. Mentor group meetings are done (arranged) with the students for continuous evaluation and PTM are also arranged for their feedback and evaluation. During Covid-19 period whatsApp groups were formed for this particular purpose.

- **In addition to that continuous internal evaluation is done with due weightage.**
- **PPT presentation, syllabus based Quiz, tests, written assignments for coverage of theory components. Tests are conducted throughout the semester, conditional tests are arranged for the criterion of internal assessment.**
- **Questions of last4-5 years are discussed and given for practice.**
- **Assessment is compiled, displayed and submitted as per the schedule.**
- **Exams are organized as per instructions and guidelines of Kurukshetra University Kurukshetra.**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	`B. Any 3 of the above`

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`0`

File Description	Documents
Any additional information	`No File Uploaded`
Minutes of relevant Academic Council/ BOS meetings	`No File Uploaded`
Institutional data in prescribed format (Data Template)	`No File Uploaded`

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`0`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

152

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College has several Cells/Clubs/regular courses which integrate cross-cutting issues as part of their curriculum. This make students conversant with socio-culture issues and encourage them for possible solutions for building a better society and environment.Women day is celebrated every year under the theme "Meri Beti Mera Abhiman. Scholarship to poor and needy girl students and Beti Bachao Beti Padhao Abhiyan.Environment club has been formed, During club meetings and through extension lectures students are informed to spread awareness regarding pure water, food and air, Swacch Bharat Abhiyan, tree adoption, basic food handling, recycling of Polythene. Connect students to environment and encourage them to innovate ways for its conservation.Human Values is a part of our culture. All students are treated equal whether belong to any cast creed or religion. Some values are inculcated among the students by collection and distribution of stationary, books, orphanage and old age home visits, health awareness seminar on menstrual hygiene, health checkup camps, blood donation camps etc activities brings the message of peace and co-operation. Professional Ethics :Entrepreneurship Club, Business Ethics curriculum, Corporate Governance, Road Safety Club etc. inculcate ethical values, Leadership qualities,

entrepreneurial mind set.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the | **C. Any 2 of the above**

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

243

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

266

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We know that each and every student has different abilities and capabilities. They come from different socio-economic background and their requirements are different. They should be motivated differently. Advanced learners are treated separately. They are given additional information on online programmes. They are given counseling how to grow more and more. They are motivated to solve more challenging problems in the practical classes. Slow learners are treated separately. Advanced learners are attached with a group of slow learners. Students are always comfortable in peer group. Potential of slow learners are considered differently. They are told about the training they can do. Remedial classes are arranged for the slow learners by the teachers in free periods.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
595	**33**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College always encourages student-centric learning through various methods such as brain storming group discussions quiz

competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussion, projects, field visits, educational tours, seminars. Extensions lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. The objective of student- centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the field /natural conditions. The college has framed many committees and clubs including the cultural committee, sports Committee, Career counselling cell and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information technology these days is important and effective tool in making teaching process easy and effective. It compliments and enhances the knowledge of teacher as well as students. The ICT not only support in the classroom but in administration also. The college campus has been W-Fi enabled for many years. The college has Audio Visual rooms/Smart classrooms and seminar rooms with the latest facilities. Rooms are extensively used for conducting conferences, Workshops, Seminars, Technical talks, Extensive lectures. Faculty members demonstrate Visual experiments to the students in the form of animations and videos. This way internet connecting allows the faculty to bring the real world a fit closer to the classrooms in an effective manner.

ICT based learning activities also revolve around classroom teaching in various forms such as assignments, class tests,

project report and presentations conducted by faculty and then submitted by students. Faculty members also use projectors for presentation and simulations for better context delivery. There are many ways in teaching-learning. ICT resources have been displayed and made accessible for use by Faculty and students to make them independent learners. Students are also encouraged to use computers, projectors for in class presentations. ICT has thus helped for an efficient and better understanding of subject areas of respective discipline. Some students and faculty also utilize social media for interaction

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are informed about the evaluation process during the Orientation programme for the First year students. They are also made aware of the evaluation process by faculty as they join the college. Students of second & third year are also made aware of evaluation at the beginning of every semester. Internal assessment is based on rules & regulations laid by KUK. Internal assessment is 20% of total marks. The distribution of 20% marks to various components is explained to the students by faculty. Dates for the conditional tests are announced well on time. A plan on the frequency of assignments & test is communicated to the students and adhered to feedback on assignments & tests are discussed to help them identity their shortcomings.

The final Internal Assessment (IA) sheets are shared with the students. The IA marks are moderated & monitored at two levels. Head of the departments ensure that there is no discrepancy or bias. At the institute level, it is ensured that each student has signed her marks. Students are made aware time to time about attendance by faculty.

Students who participate in extra-curricular activities are given extra chance is they are not able to appear for class test on scheduled date. They are also given relaxation in deadlines for submitting assignments. In practical classes, performance of the students is assessed by their regularly performance, Viva etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows a mechanism to deal with examination related grievances in a time bound manner. The internal exams are conducted by the college in the form of class tests, assignments and paper presentations. The internal assessment marks scored by the students are shared with them by individual faculty members teaching that particular subject. Any grievance is first sorted by the concerned faculty. In case a discrepancy still persists, it is then sorted out at college level by the moderation committee of the college. A monitoring committee constituted as prescribed by the college scrutinizes the marks before they are uploaded on the portal assigned for this purpose at the end of every semester.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows the prescribed curriculum by the Kurukshetra University, Kurukshetra. Every teacher plans weekly, fortnightly according to their requirement of length of syllabus. Finished before time according to schedule of exams prescribed by the university.

Orientation programme is arranged for first year students. They are advised to visit the college and department places such as AV rooms, Library, Canteen etc to make them familiar with the infrastructure and facilities.

Alumnis' are also invited to apprise them. Highly placed alumnis are displayed on website, wall of frame in administrative block. Regular feedback is taken from alumni

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Results of the students are an indicator of the academic achievements of the programmes offered. Well placed alumni indicated that the programmes taught are relevant.

Knowledge gained is qualified by means of academic grades and scores. Continuous evaluation is on immediate feedback of teaching learning process. Gap is covered by repeating or devoting more time to topics or concepts that are not grasped by the students.

The college has a systematic process of collecting and evaluating data on programme and course outcomes for which the assessment included the following ; Assessment for the course level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding course outcomes. Besides weightage for the end semester examination (written exam/Lab exam) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

103

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hgcjagadhri.com/feedback.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`Nil`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`Nil`

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`NIL`

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute recruits meritorious dynamic and enterprising young faculty through a formal University/Government process involoving studious scrutiny of applications, rigorous interview by selection panel.

The annual performance appraisal system encourages faculty to enhance their teaching research and adminsitrative skills. Faculty are enclouraged to undergo professional development programmes organise and participation in conference/seminars/workshop.Faculty and staff are encouraged to enhance their acdemic qualifications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

NIL

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Now a days Community Linkage is on top priority. We come closer to students as well as their parents and consequently with the community. There should be a dynamic linkage between the

institution and the neighbouring community. The teachers are update with the latest development in the field of education and it is their prime duty to disseminate this knowledge with their community.

Our college regularly organizes activities with their neighbouring schools. The purpose is to bridge the gap between school and higher education. Faculty members regular visit neighboring schools and conduct meaningful activities. Door to door campaigning is also performed parents. Also organized different functions in schools. Parents are also invited to share their problems. And we tried our level best to remove all the problems raised by the parents. Our college regularly organize Parent Teacher Association (PTA) and Alumni Meet in order to regularly upgrade the relatives between Teacher and taught through parents. Its a great initiative by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

`NIL`

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`NIL`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`NIL`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Hindu Girls College is spread over 4.34 acres with a modern construction and infrastructure. It is situated in Jagadhri near bus stand. It is well connected via public transport like Haryana Roadways Buses, e-rickshaws, autos etc. It is an important institute of Higher Education for women students in Haryana.

The college has two main blocks namely the administrative block & the academic block. The administrative block has clerical office & Principal office. The academic block houses different departments namely Arts Block, Commerce block; Audio-Visual (equipped with latest technology) Laboratories & other facilities. College has Seminar Room, Auditorium, SC/BC Lab, Yoga & Naturopathy Lab.,

Sports Rooms, Play ground that includes Basket Ball Court also. There are 22 classrooms which are equipped with appropriate comfortable furniture, good ventilation & adequate light. Smart class rooms are equipped with LCD Projectors so that teaching-learning process can be enhanced. CCTV cameras have been installed at strategic locations in the college campus for round the clock surveillance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage students towards socio-cultural activities, the college has various clubs/cells consisting of students groups. Each club/cell has its own faculty incharge for smooth and successful conduction of events throughout the year. Professional trainees are also invited to polish the still of students whenever needed.

- **Auditorium: The College has a multi-purpose auditorium with a seating capacity of about 500 students. It is used for conducting college functions such as Talent Show, Convocation, International Women's Day celebration & other Socio-Cultural functions**
- **Seminar Hall: Seminar Hall is fully air-conditioned with a seating capacity of about 100 audiences. It is equipped with projector, sound arrangement etc. for conducting various Seminars, Conferences, Workshops & students co-curricular activities.**
- **Common Room: college has well-established common room with all the facilities for the students. Students can make optimum use of their free time.**
- **Students practice area for Music, Dance etc.**
- **Sports room /Play ground**
- **SC/BC Lab is equipped with 03 computers & 08 Laptops.**
- **The large playground provides adequate spare for sports & other activities like Yoga, Gymnastic, basketball etc. Students participate in various competitions at various levels like College, State, Inter-University. Participating**

students are provided with T-shirts, lowers & track suits.
- Laboratories: The academic programmes of the college are greatly enriched by hands on practical conducted in well equipped labs spread across various departments.
- Library: The College has well equipped library with ICT enabled facilities. It has comfortable reading room, books for all programmes along with literature, encyclopedias, dictionaries, handbooks, magazines.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22 classrooms 03 Smart class rooms 2 02 Computer Lab 3 17 classrooms with white board/black board

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

232247

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

library has integrated software for compuerization of books. it is partllay active.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

26721

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

34

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 108 workig Computes, 05 Computer Labs, 2 Internet connection with the band width of 100MBPS/GBPS, 2 Browsing centers. There are 03smart classrooms with Wi-Fi facility, 2 smartboard with Internet, CPU are installed for teaching-learning purpose.

The institute has significant ICT facilities on campus with Wi-Fi internet facility of 15 MPPS/GBPS for staff & students.

Total no. of servers working in the college premises :108

l no. of Laptops available in the college :15

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

108

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2304846

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

he college ensures regular maintenance upkeep & up gradation of the infrastructure facilities with the help of various committees .Throughout the year the college strives to maintain the college facilities & make optimum use of all the facilities. Few procedures followed by the college are:The Bursar cross checks the

requirement & subsequent purchase.Maintaining a main stock register & respective departmental stock registers. The stock checking committee audits the Laboratories, Library & office annually The obsolete & outdated material is auctioned off to dispose the scrap with the established procedures.Optimal utilization of space & time is taken care by the time table committee. Annual activity calendar is made in the staff council meeting, to maintain a balance academic, co-curricular activities.Library committee plays an important role in the purchase of library study material to inculcate the enriching habit & reading books in a technologically enabled & intellectual atmosphere.Seminar Hall/Auditorium are used for departmental activities.Regular cleaning of water tanks & service of water coolers and Aqua guards.Upkeep of the gardens & potted plants. Extensive cleanliness drive of the campus. Laboratories & Classrooms, gardens, premises are cleaned regularly. , supervises the cleanliness & hygiene of the room.Annual stock verification of all the departments.Students,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

347

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

39

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Independence Day (15August 2021) was celebrated in blended mode. Students, faculty and Retired Faculty joined through Google Meet.

Talent Show was organised on 04 Dec 2021. More than 170 students participated in various competitions. The results are as follows:

• Music Instrumental : Neeta BA-III 3159520090 - First

Mansi BA-I 2212542002024 - Second

Preet Kaur BA-II 3159520057 -Third

• Painting competition : Chanchal BA-II 120254002116 - First

Urvashi BSc-1 1212542015004 - Second

Anjali Bcom-I 1212542003008 - Third

• Quiz Competition : Hishma BA-II 120254002001 &

Sonia BA-II 120254002078 – First

Chetna BCom-II -1212542015006 &

Uravshi BSc-I – 1212542015004 – Second

Kanishka BSC-II & Rekha BCA II – Third

• Speech competition : Anjali BCom-III-3159620012 – First

Shabnam BSc-1st -1212542015003-Second

Jhanvi BSc-III-3159720001-Third

• Poetry competition : Sakshi –BCA I -1212543011001-First

Mandeep-BA-III-3159520068-Second

Diksha-BCA-I-1212543011002-Third

• Mimicry competition : Ekta-BA-I First, Pardeep BA-III Second, Anjali BCA-I Third

• Mono Acting: Anjali –Bcom-I First, Urvashi BSc-I- Second, Anjali-BCA I- Third

• Singing competition : Charanjeet –First, Nitika Second, mansi-Third

• Dancing competition: Uma –First, Madhu-Second, Diksha-Third

26 January 2022- 73 Republic day was celebrated in the blended mode. Principal madam unfurled the National Flag in the college. NCC incharge Ms Nidhi, NSS PO Dr Neetika Trivedi, Ms Ritu sang the National Anthem. Faculty, staff and students joined Google Meet convened by Dr Suruchi, Principal Madam in her address recalled the supreme sacrifice of Freedom Fighter and emphasized on the need to follow the path of truth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni meet was organized on 30 June 2022 under the guidance of Madam principal Dr Mrs Ujjwal Sharma. The meet was a grand success. Almost 75 students were physically present and 100 online participated in the Meet. Ms Varsha Verma, Project manager in SMR company & Miss Popular in Jaipur was the chief guest. Mrs Pooja Makhija Lecturer in St. Thomas Covent School was the Guest of Honour. Successful students of past also sent their video messages on line. Ms Rishu Manager Canara Bank, Ms Megha Chief manager in Bank of Baroda, MS Shilpi Karan Sethi Cake decorator in London and many others. Alumnis participated in games enthusiastically and enjoyed. Prizes were given by madam principal also gave memento to chief guest and Guest of Honor. The convener and Co-convener presented with memento. The meet ended with Vote of Thanks and Lunch.

Convener : Ms. Seema Gupta

Co-convener Ms Anupma Garg & Ms Veenu Goyal

Alumni Contribution : Rs. 39,200/-

Ms Vandna Garg Rs. 3,500/-

Ms Rajni Goyal Rs. 5,100/-

Ms Ritu Chandna Rs. 5,100/-

Ms Parul Gupta Rs. 15,500/-

Ms Versha Verma Rs. 10,000/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of our institution are to fulfill the academic needs of those aspiring scholars who reside in Jagadhri and nearby rural areas. Hindu Girls College, Jagadhri, pledges to provide modern education without compromising ancient cultures and human values. Our institute follows the principle of good governance, The Governing Body, Staff Council, and various stakeholders have persistently worked together to accomplish the institution's overall development.Our generous and efficient Governing Body comprising of teaching and non-teaching staff, follows best governance and management practices. . The regular meetings play a vital role in the smooth functioning of the college administration and help to achieve the college's long-term vision. In addition, our IQAC team play a crucial role in ensuring that quality of education is imparted to the students.The vision of the college is to work in the direction to become one of the leading institute. The college aims to impart the right blend of knowledge and skills to educate the young generation, To ensure high quality of research, regular research activities like Fieldwork, Workshops, Seminars, Conferences and Projects are organised by the college departments. In addition, students get

good exposure to cultural, environmental and social causes via Intra and inter-college programs frequently organised by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in practicing decentralization and participation of all stakeholders -students, faculty and non-teaching staff in management. It has various statutory for development of policies, guideline, their implementation and continuous improvement. The college has a Governing Body which constitutes of Principal, few Faculty and Non-teaching staff as its members apart from the University and Government representatives. All major matters regarding academics, finances and administration of the college are discussed and collectively decided by the Governing Body.

The management authorities regularly undertake the review of working of the college in its Executive Council meeting and working committee meeting. The concentration is given on the regular lecture conducted by the staff, timely completion of the syllabus guidance for better performance in the examination and providing best possible teaching learning environment.

Further various committees are identified for specific purpose. Each of the committee has clear guidelines and task identified via the Internal quality Assurance Committee (IQAC).

The committees' members are identified in the staff council. Some of the major committees are

• Admission Committee

• Cultural Committee

• Time Table Committee

• Practorial Board

- **Examination Committee**

- **Grievance Committee**

- **Research and Faculty Development**

- **Women Development Cell**

- **Placement Cell**

- **Alumni Cell**

The organization follow the Principal's decision of work and the decentralization of work. The college administration follows the Principal of the participative and consultative management. Thus the college runs on the basis of the rules and regulation laid down by concerned authorities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a perspective plan. The aspects considered for inclusion as:

· Quality Enhancement and improved teaching Learning environment.

· The teachers to be more of facilitates and mentor than just a full time tutor.

· To aware the students about their health and hygiene lectures on Nutritional status in adolescent girls are delivered.

· Students are made aware about their careers for their higher education by career guidance cell of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has effective and efficient management system, clearly defined policies and transparent mechanism in place. The Governing Body, IQAC staff council and

students' council together work efficient to maintain Vikrant campus.

The Principal is the Chief Executive an academic officer of the college. She holds the key to the Administration, Organization of teaching andextra-curricular activities in the college.

The Role of the IQAC is to streamline, enhance and give direction to quality initiatives and maintain proper records. All members of IQAC provide prospective and strategic planning.

The staff council is an advisory body to help the Principal in academic matter and in the maintainenance of discipline. Some of the general administrative work by the college may be distributed by the Principal among the member of council or othr staff. All the decisions are subject to the provisions of the act, status and ordinance of the KUK. There is a strong grievance redressal system in place. Committees like SC/BC cell, Grievance Redressal Committee, Internal complaint committee, anti-Ragging committee are constituted for specific issues, Individual grievances are also addressed by these committees. The college Principal and the chairperson of the governing Body of the college ar accessible to all the stakeholder.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination — **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

· GSLI for all Permanent Faculty, Holiday Home by Kurukshetra University

· Refundable/Non-refundable from GDF, Service in Cosmetology Lab at discounted price.

Non-teaching

· GSLI for all permanent Faculty,Loan from GDF, Advance against salary for contractual staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for both teaching and non-teaching staff is done as per norms set up by the competent authorities under the rules of Kurukshetra University, Kurukshetra. In the case of teaching staff, the norms set up by the University Grant

Commission and adopted by the University of Kurukshetra.The teaching staff fills an annual self appraisal report which contains general information, programme taught. Lab and other teaching activities, involvement in student and research related activities, Publication of paper, undertaking projects, Development of e-context, Research Guidance, Special Lectures etc. It is incumbent upon the teaching staff to fill the Annual performance Report and Proforma for Performance based Appraisal system for promotion and career advancement.

In case of Non-teaching staff the norms adopted by DGHE and KUK.An annual performance appraisal proforma is provided to staff and reporting officer fill points on the basis of assessment of work output, assessment of personal attributes and assessment of functional competency. General remarks about health, integrity, overall quality, including area of strengths and, extra ordinary achievements significant failure are also given.Based on above report, reviewing officer gives his observation.Points given in report are graded as outstanding, very good, Good etc. and used for career progression schemes including by departmental Promotion committee. On the basis of Recommendation, Non-teaching staff is given promotion/career advancement as per prevalent recruitment rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

During the session 2021-22, External Audit was conducted by Govt. & internal Audit was by C.A who is appointed by College Management Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5,61,300/-

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In Session 2021-22 funds are mobilized in form of Fees & Rent.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

All the faculty members are encouraged to participate in refresher courses, workshops and seminars.

Poor and needy students are provided with financial aid out to the college local fund and donations collected from stake holders, alumni, college staff and retirees.

The college also provided platform for the students to participate in intra college and inter college level debates and various competitions.

Several skill enhancement ability courses e.g Web-designing, Cosmetology are run and students are free to choose anyone as per

their will.

Regular meetings of IQAC taken are conducted and suggestions are taken from members of IQAC for improvement and better implementation of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the session 2021-22 the IQAC reviews its teaching learning process, structures and methodologies' of operations and learning outcomes at periodic intends by organizing IQAC meetings and discussed the strategy and deployment plan for the upliftment of the college meeting was held on 12 April 2022. Compliance report of odd semester (2021-22) was discussed and strategy for even sem was formed. Plans were discussed for community linkage. To review the working of institution, students' feedback on faculty, teaching learning process and evaluation is considered. Teachers conduct remedial classes for week students. Principal regularly monitors the functioning of classes and remains vigilant regarding completion of syllabus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit	D. Any 1 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

```
Safety and Security : Specail measures have been taken to ensure
safety of girl students. The entire campus is under CCTV
survillence. Security guards have been appointed at the main
entrance of college. No sttudent can leave the college before
specific timing without the permission of concerned incharge. It
is mandoatory for all the students to wear ID Cards. There is zero
tolerance policy for ragging in the campus.

Counseling: Mentor groups have been set up for every class.
Monthly meetings are conducted by mentor group incharges to
address the personal and college related issues. Details of all
the students are maintained in the register of concerned mentor
group incharge.

Common Rooms: Our college has recognized the need for this
personal space for girls and common room facility has been
provided. Common room facility has newspaper, magazines for
developing the reading habit in students. The space has been
designed in a such way so that students can relax, socialize and
can have discussions with each other.
```

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	<u>**View File**</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste and Semi-Solid waste generated in the college campus is properly segregated in different colored dustbins and then given to municipality vehicle.Paper waste generated by office is utilized by the students of Home Science department for their art craft work. Old newspapers, out of syllabus books are sold out by calling in Quotations from different vendors. Every year during stock checking of different departments list of non repairable/discarded as per rules and regulations.

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading | **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Multiple programmes organized by college which focus to bring

socio-economic and cultural variety to the fore front. College organized Talent show in the month of December which students show cased the culture of different neighbor states through their singing and dancing performances.To bring all the staff and students belonging to different cultures and religion under one platform. College organizes annual Bhandara/Langar /Hawan function every year. No particular dress code has been fixed in college. Students are free to dress themselves according to their ethnic taste.

S.No. Name of the event Date No. of Participants

1. Talent Show 04 Dec. 2021 170

2. Hawan function 01 Dec. 2021 All students and staff members

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college lays significant stress on responsibilities duties & rights as mentioned in the constitution

1. To make students aware the ill effects of Tobacco on Health. Poster & Slogan writing competition on the topic "Tobacco Free India" was organised on 17th January 2022.
2. For the awareness of students regarding Swaccha Bharat Mission NSS Cell organised Swacchhta Pakhwada Activities from 1 to 15 August 2021. Under this student took pledge to "Say No to Plastic items". Students made hand bags from waste cloth pieces and distributed them in their respective villagers. Students interacted with the their respective village people and motivated them to use and carry cloth bag instead of plastic bags.
3. Legal Literacy cell has been set in the college to make them aware about their rights as citizens. Under this cell extension lecture was organised and officers from Election office explained the students about the importance of casting Vote in Elections.

4. To make students aware about the Rules & regulations related to road safety. College has set up a Road Safety club. In this club students are educated about road safety practices, Rules & regulations which help them to become responsible road user.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

S.No.

Name of Event

Nature of Activity Performed

Date

1.

Independence Day

Flag hoisting (Blended Mode)

15 Augsut 2021

2.

National Nutrition Month

Poster & Quiz competition

September 2021

3.

National Dietitics Day

Best Receipes competition

10 January 2022

4.

National Youth Day

PPT presentation, Speech competition, Voluntary donation to old age Home

12 Janaury 2022

5.

Republic Day

Flag Hoisting

26 January 2022

10-01-2023 10:37:23

```
6.

National Science Day

E-Quiz

28 February 2022

7.

International Day for Biological Diversity

State Level Online Photography competition

22 May 2022

8.

World Environment Day

Online E-Quiz -Tree Plantation

5 June 2022

9.

International Yoga Day

Poster & Slogan making competition

Demonstration of Yoga Aasan

21 June 2022
```

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice : Upliftment and Education of Rural Area Girl StudentsThe Practice: Women empowerment unit has been set up in the college which takes care of the scholarship distribution which is done on the criteria of need based and merit.Evidence of Success: Due to the strong support system provided by college staff girls are motivated to pursue for higher education. Problems encountered : There is a need to increase the financial support and existing infra-structure.Title of the Practice: Celebration of Youth Day/Swami Vivekanand day,Objectives of the Practice : To remember the teachings of Swami Vivekananda day, each year we celebrate this on 12 January.By dedicating the services to our less fortunate people and saw a seed of humanity in our students.The Context: Entire college participates in the noble cause order the aegis of Dept. of English.The Practice: Online celebrations was organized for students due to pandemic situation through Google Meet.

Power Point Presentation on Swami Ji, his teachings.Principal Madam's address and message on relevance of Swami ji's teaching.Voluntary donations were collected by CR's of various classes, faculty and staff for the NGO Aarohan Welfare Association.Evidence of Success: It helps students to understand the real principles and values of life, which they can inculcate in their day to day life for becoming better human beings.

Problems Encountered :Resources are requiredfor providing services to mankind .

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has played a pivotal role in providing educational opportunities to the rural areas surrounding it. The college has completed 63 years of its existence by promoting excellence in the field of girl education. The college was established with the

vision and mission to cater to the academic needs of Jagadhri and its nearby rural areas. Our college has been a light house of learning and knowledge to the young girls students. The main emphasis of our college is on the all round personality development of our girls' students. Our college is well known for its academics, sports and other extra-curricular activities. The performance of our students has been very exceptionally well in examination inspite of the fact that majority of them belong to rural background. Extension lectures, Seminars, Workshops, Trainings, Interdepartmental and inter-class activities are regularly organized by the college for the pursuit of quality assurance. The well placed alumni are testimonial to our efforts.

Our college is committed to bring an excellent infrastructure social and technical skills to our students for their holistic development. Giving quality education to all the students is our priority and we have been continuously trying to empower our girls students which is the need of current hour.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC has planned institutional calendar 2022-23 which includes all major activities to be organised by college and respective departments/cells/clubs. Some of the main activities are

- Celebration of national/International days and festivals.
- Organizing cells/club activities /Mentor group/meeting /Parent Teacher meet/Alumni meet.
- Celebration of Teacher's day, Vivekanand day, Women day, national Science day etc.
- College functions which include Inaugural Hawan, Talent show, Annual Blood donation camp , Sports day and Farewell etc.
- Extension lectures/different activities in respective departments and participation in Inter College or State level competitions.
- Field trips, Excursion, educational Trips for students.
- NSS/NCC/Red Cross camps as per DGHE/University instruction.

10-01-2023 10:37:23